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BOARD OF DIRECTORS MEETING  
OPEN SESSION  
**MINUTES**  
SATURDAY FEBRUARY 15, 2014  
CLUBHOUSE

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**DIRECTORS PRESENT**

Randy Gillenwater  
Rod Olguin  
Jeff Killion  
Steve Gasperson

**DIRECTORS ABSENT**

Sue St. George  
Randy Feltman

**1. CALL TO ORDER**

President, Randy Gillenwater called the meeting to order at 10:15 am.

**2. EXECUTIVE SUMMARY**

The following items were discussed in Executive Session:

- a. Litigation matters
- b. Member discipline
- c. Personnel matters

**3. MEETING MINUTES APPROVAL**

**Motion:** Jeff Killion

**Second:** Steve Gasperson

**Background:** The Board approved the open session minutes for January 2014.

The motion was passed unanimously

**4. Old Business**

**a. Financial Policy for Standing Committee**

The Board tabled this item pending review of tax status of Committees and recommendation of Association Auditor.

**b. Reserve Expenses**

**Motion:** Jeff Killion

**Second:** Randy Gillenwater



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**Background:** The Board approved the reserve expenses for the following Reserve Study purchases:

Replacement of office computers-\$5,400

Replacement of Code Enforcement truck-not to exceed \$33,550

The motion passed 3-1

## **5. NEW BUSINESS**

### **a. Employee Manual Revisions**

**Motion:** Rod Olguin

**Second:** Steve Gasperson

**Background:** The Board approved the revised Employee manual with minor grammar and spelling changes.

The motion was passed unanimously

### **b. OSCA Fleet Vehicle Replacement Program**

**Motion:** Randy Gillenwater

**Second:** Jeff Killion

**Background:** The Board approved the concept of the vehicle replacement program, but asked staff to present more information on the status of the current vehicles and the impact of this type of program.

The motion was passed unanimously

**6. ADJOURNMENT** The Board adjourned the Open Session meeting in order to review the bids on the Clubhouse Patio project in Executive Session. The Board President adjourned the meeting at 12:35 pm and will reconvene after reviewing the bids.

## **7. Reconvening of Open Session 1:00 pm**



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**a. Clubhouse Patio Project**

**Motion:** Randy Gillenwater

**Second:** Rod Olguin

**Background:** The Board approved the bid from Don Young Jr. pending some details being worked out. The Board approved having Director Jeff Killion work on the final details with Don Young Jr.

The motion was passed unanimously

**ADJOURNMENT 1:03**

APPROVED:

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Secretary

Date