



**BOARD OF DIRECTORS
VIRTUAL OPEN SESSION
MINUTES**

**Saturday, 10:00am, April 18, 2020
Via Zoom**

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1. The meeting was called to order via Zoom at 10:16 am.
 2. Rod Olguin, Mary Jo Del Campo, Randy Feltman, Kevin Libert, Darryl Hall, Michele Lauffer and General Manager Stephanie Dayton were in attendance via Zoom.
 3. **SUMMARY OF EXECUTIVE SESSION**
President Rod Olguin gave a summary of what was discussed in Executive Session. Rod announced that the Board had voted to select Steve Hctor to fill the open seat on the Board, replacing Virginia Miyamoto after her resignation.
 4. **MEETING MINUTES APPROVAL**
Mary Jo Del Campo motioned to approve the February 15, 2020 Open Session Minutes; Michele Lauffer seconded. The Minutes were approved by a vote of 6/0.
 5. **NEW BUSINESS**
 - a. **EMPLOYEE MANUAL APPROVAL**
Mary Jo Del Campo motioned to approve the Employee Manual revisions; Randy Feltman seconded. Michele Lauffer stated that there were grammatical errors that she had found without any content changes, that she would like to be considered. Mary Jo Del Campo motioned to approve the Employee Manual with revisions after correction of the grammatical errors, Randy Feltman seconded. The motion passed by a vote of 6/0.
 - b. **ELECTION RULES REVISIONS**
Michele Lauffer motioned to approve the revised Election Rules which bring the Association into compliance with new laws that took effect in 2020, Darryl Hall seconded. The motion passed 6/0.
 - c. **RESERVE EXPENSE – Clubhouse heating and cooling furnace replacement**
This agenda item was tabled until the next meeting.
 - d. **RESERVE EXPENSE – Patio and Pool area furniture replacement**
Randy Feltman motioned to approve the reserve expense not to exceed \$17,050.00 for the replacement of the patio and pool area furniture, Darryl Hall seconded. The motion passed by a vote of 6/0.

e. CONDITIONAL USE PERMIT FOR DOCK REQUEST

Randy Feltman motioned to approve our law firm, to draft a Conditional Use Permit for the owners of 8418 Capstan Circle for the dock cable that crosses the Associations property, Kevin Libert seconded. The motion passed by a vote of 6/0.

6. The meeting adjourned at 10:56 am.