



BOARD OF DIRECTORS
OPEN SESSION
MINUTES
AUGUST 28, 2021
10:00 am, Saturday
VIA ZOOM
2727 Turkey Cove Road

1. The meeting was called to order at 10:28 am.
2. Steve Hctor, Michele Lauffer, Brian Kwasny, Rick Ceriale, Debra Garcia and General Manager Stephanie Dayton were in attendance via Zoom. Chato Valdes and Jim DiMauro were not in attendance.
3. **SUMMARY OF EXECUTIVE SESSION**
Steve Hctor gave a summary of what was discussed in Executive Session.
4. **MEETING MINUTES APPROVAL**
Michele Lauffer motioned for approval of the July 17, 2021 Virtual Open Session Minute's, Rick Ceriale seconded. The motion passed by a vote of 5/0.
5. **COMMITTEE REPORTS**
Michele Lauffer motioned to add Peggy Stolz and General Manager Stephanie Dayton as signers on the Oak Shores Recreation Committees Coast Hills Bank account, and remove Peggy McMullen as a signer. Therefore, the signers on the Coast Hills Bank account are Janice Gillenwater, Pilar Barrios, Peggy Stolz and Stephanie Dayton. Steve Hctor seconded the motion. The signers were approved by a vote of 5/0.
6. **NEW BUSINESS**
 - a. **OPERATING ACCOUNT REIMBURSEMENT FROM RESERVES**
Michele Lauffer motioned to approve the reimbursement of funds to Operating from Reserves in the amount of \$1702.16 (\$425.54 each filter set) for the pool filters that were replaced, Rick Ceriale seconded. The motion passed by a vote of 5/0.
 - b. **E-NEWSLETTER POLICY AND PROCESS**
The E-Newsletter Policy is being put in place to set clear guidelines regarding the publication of the Oak Shores E-Newsletter. The Board must review and approve the policy for the Committees use. This item was tabled for further discussion.
 - c. **RECREATION COMMITTEE LARGE EVENT DISCUSSION**
The Board would to discuss the Recreation Committee event coordination for large community events. This item was tabled for further discussion.

7. The meeting adjourned at 12:32 pm.

Print Name

Signed By